

JOB ADVERTISEMENT: SENIOR INVESTMENT OFFICER, CAPITAL RAISING

REPORTS TO:

SENIOR/GROUP MANAGER, CAPITAL RAISING & VALUATION

COMPANY DESCRIPTION:

A diversified holding company operating in almost every sector of the Ghanaian economy with annual revenue in excess of USD500 million seeks to employ an experienced executive to join their INVESTMENT DEPARTMENT as **Senior Officer, Capital Raising**. The Investment Department is primarily responsible for all M&A and Corporate Finance-related activities, including analyzing new investment opportunities, raising capital, and providing strategy consulting services to all subsidiaries within the Group.

PURPOSE:

As the Senior Officer for capital raising, you will assist the capital raising team in securing both debt and equity capital for the company's businesses and projects, and maintaining relationships with investors. This role requires an individual with a deep understanding of financial markets with experience in corporate finance and exceptional networking skills.

KEY RESPONSIBILITIES:

- Assist in the development and execution of the debt/equity capital strategy through the provision of support to the team in formulating and implementing the company's funding strategy
- Provide analytical and technical support for the formulation, implementation and evaluation of investment policies, strategies, programmes and projects in all sectors
- Participates in, and eventually leads multidisciplinary teams to assist subsidiaries in the identification and preparation of investment and financing initiatives
- Develop and maintain spreadsheets and software systems for advanced quantitative analysis, with variety of financial models including all three financial statements, forecasts, DCF, LBO, M&A, ROIC, WACC, Option Pricing Model, and Hedging models.
- Build model templates to perform ad-hoc investment analysis as requested by business partners to aid fast-to-market executive decision making.
- Support the development and optimization of critical investment and fundraising documents including Business Plans, Information Memoranda (IMs), Pitch Decks, Concept Notes, MOUs, TORs, and RFPs
- Monitor key economic indicators, investors/financiers, and industry trends to proactively identify opportunities and risks that may impact the firm's capital raising strategies. Present market insights and recommendations to executive management
- Conduct market research and analysis, and staying current with market trends, industry dynamics, and investment opportunities.
- Provide support in task organization, selection of consultants, preparation of terms of reference and in ensuring the quality of outputs
- Proactively source and cultivate relationships with potential investors to expand the Group's investor network and secure capital commitments.
- Manage investor relations by serving as a point of contact for all investors, maintaining strong relationships and providing updates on all investor enquiries and request

- Promote international cooperation and collaboration, leading to new investment opportunities

JOB SPECIFICATION:

Education

- A degree in Statistics, Economics, Mathematics, Business Administration (Quantitative Finance), Banking/Finance, Agricultural Economics, Agribusiness Management, Agricultural Engineering or other related quantitative disciplines.
- At least CFA Level II, Part II of ACCA, CA, CIMA, or CPA desirable

Experience

- Minimum 4 years of relevant experience in an Investment Banking/Corporate Finance/Consulting role
- Background in capital raising with experience in some strategic industries like agriculture, energy and climate-related projects
- Advanced working and theoretical knowledge of financial analysis techniques, economic theory, and general accounting procedures preferred.
- Knowledge of deal origination, structuring and negotiation
- Advanced financial modeling and business valuation in excel highly desirable
- Advanced business analysis and business proposal writing skills
- Advanced Microsoft Excel, PowerPoint and Word skills

Knowledge & Skills

- Proficient use of Microsoft office suits, with emphasis on advanced excel and power point is a MUST □
Advanced business writing and presentation skills, with verbal and written communication skills is a MUST □
Strong analytical, modelling, and forecasting skills with the passion for using data to drive decision-making.
- Understanding of financials and budgeting processes; ability to interpret and present data in a visually compelling format.
- Utilization of solid financial, statistical, and economic skills and business knowledge to build financial models, interpret data, draw conclusions, and make recommendations that deliver results and drive value.
- High level of intellectual curiosity that drives a sense of ownership and desire for continuous improvement.
- Detailed-oriented with an ability to work independently.
- Team-playing skills, with exposure to diverse team.
- Strong organizational skills with the ability to take initiatives and to work towards tight time constraints.
- Proven ability to work in a fast-paced and rapidly changing environment
- Excellent interpersonal skills and an evidenced ability to partner with varying levels of management, across a highly-matrixed organization.

MODE OF APPLICATION:

Interested and qualified applicants should forward their applications and curriculum vitae indicating salary expectations by Friday April 19, 2024 to Chiefinvestmentoffice@gmail.com.

Only shortlisted applicants would be contacted